

Loyalsock Township
2501 E. Third Street
Williamsport, PA 17701
Office: 570-323-6151

RELOCATED MANUFACTURED HOME SUBMISSION GUIDE
(This guide provides submission requirements for used relocated manufactured homes only and does not apply to new manufactured homes)

1. Provide a site plan
2. Provide a copy of the HUD License of the HUD Licensed Certified Installer.
3. Provide a copy of the completed "Habitability Guide Checklist".
4. Installation must follow the Pennsylvania Installation Guide for Relocated Manufactured Homes. (Copies are available from the township or the DCED website – www.newPA.com/mh)
5. Shallow frost protected foundations and slab are not permitted.
6. Full foundations (basement & crawl spaces) must be approved by the manufacturer and comply with the 2015 IRC or a registered design professional. Submit manufacturers or engineers design approvals as needed.
7. Provide information on how Soil Bearing Capacity was determined.
8. Provide "Manufactured Home Certificate of Compliance" (see attached) upon completion to homeowner & building official. This form is required prior to issuance of the Certificate of Occupancy.

****Please note the following: 1) Tie-down anchors must go below frost depth. 2) All tie-down straps must have "strap protection" at main beams. 3) Additional requirements will apply when installation is in the flood fringe area of a floodplain. 4) All work must be in compliance with DCED. 5) Relocated manufactured housing may only be used for residential housing. 6) Manufactured house manufactured before June 1976 may not be installed.**



MANUFACTURED HOME CERTIFICATE OF COMPLIANCE

PROVIDE A COMPLETED FORM TO THE CODE OFFICIAL AND THE RESIDENT

CERTIFICATION

I certify that the relocated manufactured home referenced on this form is in compliance with the Manufactured Housing Improvement Act (35 P.S. 1658) as amended on May 8, 2012.

Installer Signature

Date

Print Installer Name

HUD License Number

Valid Through

HOME INFORMATION

1. RESIDENT (IF APPLICABLE):

2. ADDRESS OF HOME INSTALLATION:

3. CITY:

4. STATE:

5. ZIP:

6. DATE OF INSTALLATION:

7. MANUFACTURER NAME:

8. SERIAL NUMBER:

9. YEAR OF MANUFACTURE:

CONSTRUCTION CODE INFORMATION

1. CONSTRUCTION CODE OFFICIAL:

2. MUNICIPALITY:

3. COUNTY: