

# LOYALSOCK TOWNSHIP SPECIAL EVENT PERMIT

NAME OF EVENT: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_ ALTERNATE DATE FOR BAD WEATHER: \_\_\_\_\_

NAME OF SPONSOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ TITLE: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

DESCRIPTION OF EVENT: \_\_\_\_\_

PROPOSED HOURS - SET UP TIME: \_\_\_\_\_ AM/PM    DISMANTLE TIME: \_\_\_\_\_ AM/PM

OPERATING FROM: \_\_\_\_\_ AM/PM    OPERATING UNTIL: \_\_\_\_\_ AM/PM

ESTIMATED ATTENDANCE: \_\_\_\_\_

LOCATION OF EVENT (ATTACH MAP OR PLOT PLAN): \_\_\_\_\_

WHAT SERVICES WILL BE REQUESTED OF THE TOWNSHIP: \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_

**APPROVALS:**

**A SIGNATURE FROM CITY BUS IS ONLY REQUIRED IF YOUR EVENT WILL EFFECT A BUS ROUTE.**

**A SIGNATURE FROM THE FIRE CHIEF IS ONLY REQUIRED IF A ROAD WILL BE CLOSED DURING THE EVENT.**

**A SIGNATURE FROM PENNDOT IS ONLY REQUIRED IF A PENNDOT ROAD WILL BE CROSSED OR USED DURING THE EVENT.**

**HOWEVER, REGARDLESS OF THE CIRCUMSTANCE A COPY OF A LETTER ADVISING THE LOYALSOCK FIRE CO., PENNDOT, THE STATE POLICE, AND CITY BUS OF YOUR EVENT MUST BE ATTACHED TO THIS PERMIT.**

LOYALSOCK TOWNSHIP: \_\_\_\_\_

CITY BUS: \_\_\_\_\_

FIRE CHIEF: \_\_\_\_\_

PENNDOT: \_\_\_\_\_

***A CERTIFICATE OF INSURANCE NAMING LOYALSOCK TOWNSHIP AS ADDITIONALLY INSURED MUST BE ATTACHED TO THIS APPLICATION.***

LOYALSOCK TOWNSHIP USE ONLY	
APPROVED _____	DENIED _____