

Loyalsock Township
2501 E. Third Street
Williamsport, PA 17701
Office: 570-323-6151

RELOCATED MANUFACTURED HOME SUBMISSION GUIDE
(This guide provides submission requirements for used relocated manufactured homes only and does not apply to new manufactured homes)

1. Provide a site plan
2. Provide a copy of the “Certified Installer Identification”.
3. Provide a copy of the completed “Habitability Guide Checklist”.
4. Installation must be in compliance with the Pennsylvania Installation Guide for Relocating Manufactured Homes. (Copies are available from the township or the DCED website – www.newPA.com/mh)
5. Provide information on how Soil Bearing Capacity was determined.
6. Shallow frost foundations & slabs are not allowed
7. Full foundations (basement & crawl spaces) must be approved by manufacturer and comply with the 2015 IRC or a registered design professional. Submit manufacturer or engineer design approvals as needed.
8. DCED certified installer must certify the installation upon completion, prior to issuance of the Certificate of Occupancy.

****Please note the following: 1) Tie-down anchors must go below frost depth. 2) All tie-down straps must have “strap protection” at main beams. 3) Additional requirements will apply when installation is in the flood fringe area of a floodplain. 4) All work must be in compliance with DCED. 5) Relocated manufactured housing may only be used for residential housing. 6) Manufactured housing manufactured before June 1976 may not be installed.**